

# POLO CULTURAL GAIVOTAS | BOAVISTA MAIN BUILDING – FORMER ESCOLA DAS GAIVOTAS

## LOCKERS TERMS AND CONDITIONS

### 1.<sup>st</sup>

- Polo Cultural Gaivotas | Boavista (hereinafter referred to as Polo) provides lockers for the storage of personal items at the Main Building – Former Escola das Gaivotas (hereinafter referred to as Main Building).
- 2. All users have the right to use a locker, pending availability, as per the terms below.

#### 2.<sup>nd</sup>

- 1. To request a locker the user must complete and sign a Request Form.
- 2. Lockers are exclusively for personal use, for as long as the user remains in the Main Building.
- 3. Users may lose the right to their lockers if they are not used permanently and continuously.
- 4. Use of the lockers is personal and non-transferrable.

#### 3.rd

Locker allocation is subject to the receipt of a Request Form and compliance with the following rules, and is free of cost.

4.<sup>th</sup>

1. Locker allocations take place during the opening hours of the Polo reception (8 a.m. to 8 p.m.).

## 5.<sup>th</sup>

- 2. A locker key will be provided to the user for the safety of their possessions.
- 3. The provision of a key is subject to the completion of a Key Receipt Form by the user.
- 4. The locker key should be picked up and returned daily to the security officer at the reception desk in the Main Building, even if the locker has been assigned for a period exceeding one day.
- 5. Access to the lockers is permitted during opening hours of the Main Building (8 a.m. to midnight).
- 6. Valuable belongings should be kept with the user at all times.
- 7. The user is not permitted to store food, drinks, perishables, or dangerous or illegal substances in the lockers.
- 8. The Polo will not be responsible for loss, theft or damage to items kept in the lockers.

**6.**<sup>th</sup>

- 1. The user shall keep the locker and key in good condition.
- 2. The user has the right to use the assigned locker exclusively for its intended purpose and to maintain and return it in the condition it was found.
- 3. Damage to lockers should be reported to the administration as soon as possible.
- 4. Users are responsible for any damage to the lockers assigned to them and will be required to pay for any repairs caused by the user.

- 5. Upon termination of the locker agreement, the Polo administrative services will verify the condition of the locker.
- 6. Upon termination of the locker agreement, or in the event of an unreturned key, Polo has the right to access any lockers that have not been cleared and their contents.
- 7. Any objects left in the lockers beyond the termination of the locker agreement will be kept for 72 hours and destroyed if unclaimed.

7.<sup>th</sup>

The following describes the conditions in which a user will lose the right to use a locker:

a. Using the lockers for purposes other than those intended;

b. Using the lockers to store illicit or dangerous materials;

c. The use of the locker by someone other than the person it has been assigned to;

d. The use of the locker in infringement of any of these rules.

#### 8.<sup>th</sup>

By signing the Key Receipt Form, the user declares that he or she understands and accepts these terms and conditions.